

Premium Detail CLEANING CHECKLIST

CLIENT & PROPERTY INFORMATION

PREMIUM DETAIL CLEANING

Doors, Trim and Architectural Details

- ☐ Wipe all accessible doors and doorframes
- ☐ Clean door panels, edges and visible fingerprints
- ☐ Detail baseboards throughout the home
- ☐ Wipe stair rails, banisters and accessible spindles
- ☐ Dust crown molding and decorative trim
- ☐ Clean switch plates and outlet covers
- ☐ Dust accessible vents and return-air grilles
- ☐ Detail window ledges, tracks and frames
- ☐ Remove buildup: Room corners and floor edges

Furniture and Decor Detailing

- ☐ Dust and damp-wipe compatible furniture
- ☐ Lift lightweight decor and clean underneath
- ☐ Detail lamps, frames, decor and shelving
- ☐ Vacuum upholstered furniture and cushions
- ☐ Vacuum underneath accessible sofa
- ☐ Remove visible pet hair from furniture
- ☐ Fold throws and arrange pillows
- ☐ Clean accessible areas underneath lightweight furniture

CLEANER MOVING RESTRICTIONS ⚠

For the safety of our clients, staff, and your belongings, ScrubPDX does not move oversized, fragile, or unsafe furniture during cleaning services. Cleaners will only move lightweight items that can be safely lifted by one person.

METAL AND FIXTURE POLISHING

Kitchen and Bathrooms

- ☐ Polish stainless-steel appliance exteriors
- ☐ Follow the grain on brushed stainless steel
- ☐ Buff chrome faucets and fixtures
- ☐ Polish brass, copper or nickel finishes
- ☐ Remove fingerprints from metal furniture
- ☐ Buff appliance handles and control panels
- ☐ Shine sink fixtures after cleaning
- ☐ Dry all polished surfaces to reduce water spotting

FINISHING RESTRICTIONS ⚠

Not all gold, brass or black fixtures are solid metal. Many are plated, painted, coated or living finishes. Team should: Use a soft cloth first, Avoid abrasive pads and aggressive metal polish unless the finish is confirmed, spot-test unfamiliar finishes, and never promise tarnish removal without inspecting the material



KITCHEN AREA

Wood Furniture Cleaning and Polishing

- ☐ Dust furniture with a soft microfiber cloth
- ☐ Remove fingerprints and surface residue
- ☐ Clean finished wood using wood-safe product
- ☐ Apply a light compatible polish
- ☐ Buff surfaces evenly to remove haze
- ☐ Detail table legs, chair backs, drawer fronts
- ☐ Polish finished wooden cabinets or built-ins
- ☐ Inspect for existing water rings, scratches or finish damage

NOTES ON WOOD SURFACES ⚠

Compatible finished-wood surfaces will be cleaned and lightly buffed using a manufacturer-appropriate product. Specialty, antique, unfinished or damaged wood requires client approval and may be excluded.

NATURAL STONECARE

Stone Identification and Preparation

- ☐ Confirm whether stone is sealed, unsealed or unknown
- ☐ Photograph visible cracks, chips, etching and stains
- ☐ Remove loose grit before wiping
- Spot-test on an inconspicuous location

Natural Stone Cleaning

- ☐ Clean granite using a pH-neutral cleaner
- ☐ Clean travertine without flooding holes or seams
- ☐ Clean quartzite using stone-safe products
- ☐ Clean slate, soapstone and other specialty stone cautiously
- ☐ Detail backsplashes, edges and seams
- ☐ Remove grease and surface residue
- ☐ Dry and buff stone to reduce water spots
- ☐ Clean stone surfaces without acidic cleaners

NOTES ON STONECARE ⚠

Stone care includes routine surface cleaning and buffing only. It does not include sealing, honing, mechanical polishing, crystallization, etch removal, crack repair, grout restoration or professional stain extraction.

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ENGINEERED QUARTZ CARE

General Tasks

- ☐ Clean engineered quartz with a compatible non-abrasive product
- ☐ Remove grease and surface residue
- ☐ Detail seams, backsplash joints and countertop edges
- ☐ Dry and buff to a streak-free finish
- ☐ Avoid excessive heat and aggressive solvents
- ☐ Inspect for chips, burns or resin discoloration

LEATHER FURNITURE CARE

Routine Leather Cleaning

- ☐ Vacuum seams and crevices
- ☐ Remove crumbs, dust and visible pet hair
- ☐ Spot-test the cleaning product
- ☐ Wipe finished leather with cleaner
- ☐ Use minimal moisture
- ☐ Dry and buff with a clean microfiber cloth
- ☐ Detail armrests, headrests and high-contact areas
- ☐ Reposition cushions and pillows neatly

Leather Conditioning

- ☐ Apply conditioner only when appropriate
- ☐ Obtain client approval before initial conditioning
- ☐ Use a product compatible with the leather finish
- ☐ Apply a thin, even layer
- ☐ Remove excess product
- ☐ Buff after the absorption period

Excluded Leather Materials

- ☒ Suede
- ☒ Nubuck
- ☒ Unfinished or aniline leather
- ☒ Vintage or antique leather
- ☒ Bonded leather that is peeling

NOTES ON LEATHER CARE ⚠

Leather conditioner should not necessarily be applied during every cleaning. Overconditioning can create buildup or alter the finish. Make it an as-needed service based on manufacturer guidance and the leather's condition.

YOUR CLEANER(S) TODAY

Your Satisfaction is our Top Priority!

[cleaner names]

OTHER DETAIL UPGRADES

Bathrooms

- ☐ Detail tile and grout lines
- ☐ Remove soap scum and mineral buildup
- ☐ Wipe bathroom doors and trim
- ☐ Detail shower-door tracks and frames
- ☐ Polish compatible faucets and fixtures
- ☐ Buff glass shower doors

Kitchens

- ☐ Degrease cabinet faces at cooking areas
- ☐ Detail cabinet handles and drawer pulls
- ☐ Wipe accessible cabinet kick plates
- ☐ Clean backsplash grout lines
- ☐ Polish all stainless-steel appliances
- ☐ Buff stone or quartz countertops

DETAILING SERVICE NOTE ⚠

Premium Detail Cleaning includes routine maintenance cleaning, detailed surface cleaning, polishing, basic natural-stone care and routine finished-leather care. It does not include restoration, repair, refinishing, stone sealing, mechanical polishing, stain extraction, mold remediation, biohazard cleaning, pest waste, permanent discoloration removal or treatment of surfaces that cannot be safely identified. Accessibility, condition and time requirements may affect completion.

CLEANING TEAM NOTES

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